**Requirement gathering methods:**

First we interviewed the DDG of Arthur C. Clarke Institute of Modern technologies, Mrs. Kamani Ediriweera and the head of the IT division, Mrs. Rasika Somathilaka to gather requirements. Then we, the team members had a brainstorming session to get a rough understanding about how we should develop the software. After the brainstorming session, we had many unclear doubts about how the software should be developed. So we prepared a questionnaire about the things we needed to verify further, then gave it to the head of the IT division. As there is already a manual system to register projects, we had to analyze the documents like template of a submission form, template of a store requisition form to get an idea about how the user interface should look like. In order to get an idea about the procedure of a project, we followed the manual system, from the beginning to the end, which means from registering a project to completing/abandoning a project.